#### PRIVACY POLICY

As soon as you visit our Website ambergerritsen.nl or contact us, I receive information about you. In this privacy statement I explain what I do with that information. I always handle your information with care and store it securely. If you have any questions or want to know what information I have on you, please contact us. I may amend this privacy statement if necessary. I recommend that you regularly review this privacy statement so that you are aware of these changes. This privacy statement was last modified on 08 maart 2023.

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# 1. When do you apply this privacy statement?

This privacy statement applies to all personal data that I process and to all domains related to us. This concerns the personal data of everyone who has ever had contact with us or visited our website, such as visitors, customers and business contacts. Personal data is all data that can be traced back to you as an individual, such as your name, telephone number, IP address, customer number or surfing behavior. If you want to know more about personal data, please visit the Website of the Dutch Data Protection Authority.

# 2. Who uses your data?

Amber Gerritsen is responsible for the website ambergerritsen.nl and therefore the responsible person for the use of your personal data as described in this privacy statement. The full details are:

A Gerritsen

Beemd 17

2771KS Boskoop

### 3. Whose data do I use?

I process the personal data of everyone who has had contact with me or visited our website. These include visitors, private customers, business customers and contact persons of my partners.

## 4. How do I get your data?

I receive the data directly from you as soon as you:

- fill in data on our website
- contact us by mail, telephone or other means

## 5. What data of you do I use?

I use the following data:

- name
- · e-mail address
- telephone number

# 6. What do I use your data for?

I only use your personal data for the purpose for which I am allowed to use it:

• I use your data because I want to give you the best service as a customer and I can do without it information

## 7. How long do I keep your data?

I keep your personal data for as long as I are required to do so by law and for as long as necessary for the purpose for which I use your data. For example, as long as you are a customer with us, I store your data according to the statutory retention period of seven years. After that, I only keep your data for statistical purposes and to handle any complaints or legal matters. If you want to know more about how long I store specific data about you, please contact us.

# 8. Who do I share your data with?

I only process your personal data myself. I don't share your personal data with others.

# 9. Where do I store your data?

I process your data within the European Economic Area. This means that I also store your data within the EEA. If you have any questions about this, please feel free to contact us.

## 10. How safe is your data with us?

I have done a lot to protect your data as well as possible, both organisationally and technically. I have secured our systems and various means of communication to ensure that your data does not end up in the hands of others. Your data is therefore safe with me. I also ensure that your data is only used by people who have received permission from me. If you have any questions about the specific method of securing, please contact me.

# 11. What are your rights?

Because I use your personal data, you have various rights. I have listed these rights for you below.

### Right to information

I must explain to you in an understandable and clear manner what I do with your data and what control you have over it. That is why I explain in detail in this privacy statement what data I collect from you and how I handle your data.

#### Right to access

You may always ask me to view the data I hold about you.

#### Right to correction

You may ask me to have your data corrected if it is incorrect or incomplete.

#### Right to object

You may object to the processing of your data if you do not agree with the way I handle your personal data. This right applies to the data I use for direct marketing. You can indicate to me that you no longer wish to receive e-mails from me. This also applies to personalized recommendations on my website.

#### Right to data portability

If you are a customer of mine or if you have given permission for the use of your data, you may ask me to send you the digital data I have about you. This way you can transfer that data to another organisation if you wish.

#### Right to restriction

You may ask to limit the use of your data. This means that in certain cases I may only store your data but not use it.

### Right to be forgotten

You may ask us to delete all data I have about you. I will then delete all data that can be traced back to you. In some cases I cannot or may not yet delete your data. For example, I have to keep some data for 7 years for the tax authorities.

### Right to submit a complaint

You may submit a complaint about the way in which I handle your data. If you have a complaint, I will be happy to resolve it for you. To do so, please contact me. You may also submit your complaint to the Dutch Data Protection Authority. Of course I hope that it does not come to that, but if it's necessary you can also go to court. In that case, the court in the place of residence of Amber Gerritsen is the one which will handle your complaint.

## How do I submit a request or complaint?

You can submit your request or complaint to me by sending a mail to visualproductions@ambergerritsen.nl. I process every request or complaint within 30 days. If you submit multiple applications or complaints or if you submit a complex requerst or complaint, this may take more time. In that case, I will contact you within 60 days at the latest. I may ask you to identify yourself. In that case, I will ask you to submit certain information to ensure that you are the correct person whose personal data is.

## 12. What rules apply to this privacy statement?

My privacy statement must meet several conditions. These conditions can be found in particular in the Dutch General Data Protection Regulation. In addition, the general rules that apply under Dutch law apply to our privacy statement.

## 13. Which cookies do I use?

You can indicate yourself what data I may use from you. If you have given us permission to personalize your profile based on your surfing and search behaviour, I can set up my website specifically for you so that its use becomes easier and more personal. I do this using cookies. A cookie is a small text file that is placed on your hardware when you visit our Website. I use the following types of cookies on our Website:

- functional cookies: like session and login cookies to collect session and login information
- anonymised analytic cookies: to obtain information regarding the visits to my website, like numbers of visitors, popular pages and topics

More specifically, I use the following cookies on my website:

• anonymised Google Analytics (analytical cookie)

## 14. What do I do with data of minors?

I do not target minors with my website. This means that if you are under the age of 18, you need permission from a parent or guardian to use my website. If you are a minor when you visit my website or webshop, I assume that you have received this permission before your visit.

# 15. Do you have a question about this privacy policy?

If you have a question about our privacy policy, please feel free to contact me on visualproductions@ambergerritsen.nl. I am happy to help.